

CONFIDENTIAL

28 January 1981

MEMORANDUM FOR: Director of Data Processing
THROUGH : Executive Officer
FROM : Acting Chief, Administrative Staff
SUBJECT : Weekly Report for the week Ending
28 January 1981

PERSONNEL

25X1 Mr. [] now on rotational assignment to OD&E from
ODP, has been placed under official cover, effective 10 October
1980, for the duration of his assignments. All employees are
25X1 urged to use caution in discussing Mr. [] with outside con-
tractors. []

25X1

ODP Personnel has a listing of summer jobs which will be
available throughout the federal government during the upcoming
summer. This list can be reviewed in the personnel office.
Employees are cautioned that these jobs may be affected by the
President's freeze on federal hiring. []

25X1

Acting Chief, Administrative Staff

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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